

Attached are the minutes for the February board meeting.

No meeting is scheduled for March. Next board meeting at Spring in the Yamhill Valley Rally in April.

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Zimmerman will contact Judy Schindler about attending the FMCA NW meeting in Coos Bay with copy to Steve Webber-Plank.

David/Sue Pierce (Secretary) please prepare a sample letter explaining honorary membership, congratulating honorees, that can be sent to the honorees. This would be similar to the great letter you send to new members. We can then send it to the honorees.

Helen and Ken - note the action on the wagon master packet. Let me know how I can be of assistance.

Mary - we did approve working with the Isuzu group. Please prepare a memorandum of understanding for my review. As president I would sign it on behalf of the club. Thank you for working on this project. It is a wonderful outreach and positive gesture to this related group.

We have a challenge with Stacia Norris as our newsletter editor. I sent all material to her on Jan 23. She was going to use some material she prepared previously. On Feb 5 I asked for an update and requested that if I did not from her by Feb 16, I would need to do the newsletter. I have hear nothing from her.

Therefore, I will try to get the newsletter out this week.

I will need to declare the editor position vacant and seek a new editor. A newsletter involves dated material, so must go out on a timely basis.

Any comments for me as president on this matter?

Stacia did a wonderful job on the newsletter on the ones she did, there has been no communication or follow-through.

Al Z  
President

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Attachments area

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NWTFC Executive Board

Email Meeting – February 10, 2015

### MINUTES

Executive Board members participating: Al Zimmerman (President), Dean Bjornson (Vice President), David Pierce (Secretary), Sue Bjornson (Treasurer), Steve Webber-Plank (FMCA Director) (Alt FMCA Director position vacant).

Committee chairs participating: Mary Carlson (Webmaster), Ken & Helen Anderson (Rally Coordinator).

Absent: Stacia Norris (Newsletter Editor), John Turner (past president)

#### 1. Rally coordinator's report

Spring in Yamhill Valley Rally April 23 – 26

Location is Old Stone Village RV Park in McMinnville, Oregon, very close to the Evergreen Aviation and Space Museum, home of the Spruce Goose. Rally attendees are to make reservation with the RV park and then notify the wagon masters.

19 Treks have signed-up for the rally. Cost and schedule will be posted in February.

Oregon Coast Rally June 19 – 22

Less emphasis on pre-rally going forward to encourage other attendees. Friday night will include presentation on "Simpsons, North Bend, and Beyond" by Dick Wagner, a local author. Dinner Sunday evening will be an Asian buffet by Sumini's of Coos Bay. Workshops are to be presented by Gib's RV and Jackie Johnson (jewelry for the ladies) on Monday. As of 1/5/15 there were 11 coaches signed-up and 4 additional that indicated interest but have not registered. There are 20 sites reserved.

Shining Waters August 23 – 26

Wagon masters (Coopers and Andersons) sent out a call for members to sign-up for the rally at the Bremerton Elks. Activities scheduled include a visit to the Keyport Naval Museum, a tour of the Silver City brewery, a session with Russell Warren (a local historian), and bingo. There are 23 RV spots available. 17 motorhomes have signed-up already.

#### Fall Rally Ideas

Suggestions for rally locations and wagon masters are welcomed. Rally Coordinators request help in finding wagon masters for fall rally.

Some possible rally locations (just suggestions):

a. Tacoma – Gig Harbor

Swiss Sportsmen's Club in Bonney Lake

Gig Harbor RV Resort

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WA state museum, Museum of Glass, Lemay Auto Museum

Exploring Gig Harbor

b. Leavenworth/Cashmere

Leavenworth KOA or Chelan County Fairgrounds in Cashmere

Bavarian town of Leavenworth, Applets & Cotlets in Cashmere

c. Hood River, Oregon

Tollgate County Park is a good location.

d. Lebanon, Oregon

Mallard Creek Golf Club

2. Appointment of alternate national director

Office of alternate national director has been vacant since Judy Schindler resigned January 12.

Successful candidate will be willing to represent NWTFC when needed at FMCA NW Area meetings. Person does not need to attend every meeting, but would be the backup representative. Person will also be a member of the executive board.

Tabled until April meeting at Spring in the Yamhill. Rally

3. Appointment of representatives to FMCA NW planning meeting

FMCA NW Planning meeting will be in April in Coos Bay at the Mill Casino. Steve Webber-Plank, NWTFC national director, is not planning to attend because he is a wagon master for the Spring in the Yamhill Rally.

NWTFC is entitled to have two representatives attend the planning meeting. Al Zimmerman can attend in his role as president (Virginia will be attending as the representative for Oregon River Ramblers).

Judy Schindler has made plans to attend the Coos Bay meeting. Though she is no longer the alternate national director, she is willing/desirous of attending on behalf of NWTFC. If she is appointed as a representative of NWTFC, it would be for this meeting only.

Proposal

Appoint Judy Schindler as NWTFC representative to FMCA NW Planning Meeting in Coos Bay in April, along with the NWTFC president, Al Zimmerman.

5 Yes, I approve the appointment of Judy Schindler, special representative,

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and Al Zimmermans an, president, as NWTFC delegates to FMCA NW Planning Meeting in April.

0 No, I do not approve the appointment of these representatives.

Zimmerman will communicate with Judy Schindler and copy to Steve Webber-Plank.

4. Nominations for honorary members

Proposal for honorary members was approved at the November executive board meeting and the bylaw amendment was passed by the membership.

Honorary Members have been members of the NWTFC, but no longer own a motorhome and no longer meet the qualifications of FMCA membership.

However such members may be recognized by the NWTFC at the chapter level only. NWTFC recognizes those members who have rendered significant service

to the club and have been long-time members, officers, or wagon masters. By

majority vote of the Executive Board, such members will be recognized as

Honorary Members of the Northwest Trek Fun Club.

Following people were nominated as honorary members of NWTFC:

- Stan and Barb Shackell (former president, residents of Vancouver, BC)
- Bob and Barb Brown (by request)
- Doug and Vera Clark

5 Yes, I approve the appointment of Stan and Barb Shackell, Bob and Barb Brown, Doug and Vera Clark as honorary members of NWTFC.

0 No, I do not approve the appointment of these as honorary members.

David/Sue Pierce (Secretary) is to prepare a letter explaining honorary membership, congratulating honorees, and sending it to the honorees.

5. Creating a “wagon master packet of materials to help in conducting rallies

A number of resources have been developed by various members that could be assembled into a packet that could be helpful to wagon masters. Some of these tools have come from the FMCA handbook.

Following materials are available:

- Wagon master job description
- NWTFC rally guide
- Rally expense worksheet (Word and Excel formats)
- Rally planning worksheet (taken from FMCA)
- Rally checklist

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- Mentor list of experienced wagon masters

Should a “wagon master planning packet” be assembled and provided to each wagon master for their use (if desired)?

Proposal

Rally Coordinators will assemble a “wagon master planning packet” for use by wagon master in planning rallies. Such materials may be used by the wagon masters at their discretion. Rally coordinators may consult with the president in the preparation of materials. They are to work with the webmaster to determine which materials should be placed on the website and which materials should be provided by other means.

5 Yes, I approve the proposal for a “wagon master planning packet” as presented.

0 No, I am opposed to the provision of a “wagon master planning packet.”

6. Provision for Isuzu Trekkers newsletter on NWTFC website.

Request has been received to provide a place on the NWTFC website for the Isuzu Trekkers newsletter. Webmaster (Mary) has indicated this can be done at no additional cost to NWTFC. The Isuzu Trekkers are not an organized club, and have few financial resources.

Proposal

Provision is to be made on the NWTFC website for the Isuzu Trekkers newsletter. Webmaster is to prepare a Memorandum of Understanding outlining the services provided by NWTFC, obligations of the Isuzu Trekkers, and the relationship of NWTFC and the Isuzu Trekkers. The Memorandum of Understanding is to be reviewed and signed by the president on behalf of NWTFC. Once the signature has been obtained from the authorized representative of the Isuzu Trekkers, the content may be placed on the NWTFC website. This service to the Isuzu Trekkers

is to be provided by NWTFC as a service and no fees will be collected.

5 Yes, I approve the Isuzu Trekker proposal as presented.

0 No, I do not approve providing this service to the Isuzu Trekker group.

7. Discussion of a "reasonable" rally fee.

Some comments related to the reasonable rally fee discussion:

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NWTFC will continue to have a variety of rally fees depending on the activities and venues. Wagon masters are the ones who set the rally fees with some guidance from the rally coordinators.

In some cases the activity/tour could be optional so that attendees can choose to go or not and perhaps save some money.

In planning meals, it may be best to have only one restaurant/catered meal per rally.

Wagon masters should be encouraged to keep fees "reasonable" in light of the various income levels in the club.

NWTFC has provided for the requirement of some campgrounds to require advance payment of reservation fees or meeting room fees with the recently adopted financial guidelines.

This discussion produced good interaction among board members. A specific proposal requirement or proposal did not emerge.

Next newsletter is due out in mid February.

No email board meeting scheduled for March.

Next physical executive board meeting will be during the Spring in the Yamhill Valley rally in April.

Next NWTFC general meeting will be in April at the Spring in the Yamhill Valley rally in April.